

**BUSINESS IMPROVEMENT DISTRICT FOR PLYMOUTH WATERFRONT
DATE FIRST INCLUDED IN THE FP: 13 OCTOBER 2011**

Nature of the decision:

To Support a Business Improvement District for Plymouth Waterfront

Who will make the decision? Cabinet (on the recommendation of Councillor Fry)

Timing of the decision? 15 November 2011

Who will be consulted and how?

Persons to be consulted with:

Business community in the Waterfront BID area
Destination Plymouth, Plymouth City centre Company
Economic Development, Leisure, Strategic Planning and Transport

Process to be used:

The BID Business Plan Summary to be circulated to all of the business community in the Waterfront BID area and is also available on the Plymouth Waterfront BID website. Businesses within the area will then vote to agree to have a Business Improvement District for the Waterfront area.

Information to be considered by the decision makers:

What is going to be presented to the decision maker? Plymouth Waterfront BID Business Plan

Documents to be considered when the decision is taken

Written committee report and Plymouth Waterfront BID Business Plan

Representations: In writing by 31 October 2011 to -

1. Assistant Director for Economic Development;
2. Councillor Fry (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Patrick Knight, Head of Place Management

Email: patrick.knight@plymouth.gov.uk Tel: 01752 304472

**COMMUNITY INFRASTRUCTURE LEVY: DRAFT CHARGING SCHEDULE
DATE FIRST INCLUDED IN THE FP: 13 OCTOBER 2011**

Nature of the decision:

To approve the publication of and submission process in relation to the Community Infrastructure Levy (CIL) Draft Charging Schedule.

Who will make the decision? Cabinet (on the recommendation of Councillor Fry)

Timing of the decision? Between 17 January 2012 and 27 February 2012

Who will be consulted and how?

Persons to be consulted with:

Public, private and third-sector organisations and groups.

Local community.

Land owners, businesses and developers.

Other stakeholder groups.

Process to be used:

Range of consultation methods, including statutory notices, in accordance with the Statement of Community Involvement and statutory requirements.

Information to be considered by the decision makers:

Consultation responses received in relation to the Preliminary Draft Charging Schedule.
Evidence base reports.

Documents to be considered when the decision is taken

Report to Cabinet

- Evidence base reports on development viability
- Evidence base reports on funding gap analysis
- Schedule of consultation responses received in relation to Preliminary Draft Charging Schedule
- Plymouth Core Strategy April 2007
- Planning Obligations and Affordable Housing Supplementary Planning Document – First Review August 2010
- CIL Regulations 2010 (as amended) and Communities and Local Government guidance notes

Representations: In writing by 23 December 2011 to -

1. Assistant Director of Development and Regeneration (Planning Services);
2. Councillor Fry (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Bell, Head of Development Planning
Email: jonathan.bell@plymouth.gov.uk Tel: 01752 304353

**LOCAL DEVELOPMENT FRAMEWORK: HOE AND EAST END
SUSTAINABLE NEIGHBOURHOODS CONSULTATION
DATE FIRST INCLUDED IN THE FP: 13 OCTOBER 2011**

Nature of the decision:

To approve the publication for consultation purposes of issues and options pamphlets for the Hoe and East End, as part of the process of reviewing the Local Development Framework Core Strategy.

Who will make the decision? Cabinet (on the recommendation of Councillor Fry)

Timing of the decision? Between 17 January 2012 and 27 February 2012

Who will be consulted and how?

Persons to be consulted with:

Public, private and third-sector organisations and groups.

Waterfront Partnership.

Local community, land owners and businesses (including representative groups).

Other stakeholder groups.

Process to be used:

Range of consultation methods, including statutory notices, in accordance with the Statement of Community Involvement and statutory requirements.

Information to be considered by the decision makers:

Results of previous consultation exercises on the Local Development Framework
Relevant Local Development Framework and other evidence base reports

Documents to be considered when the decision is taken

Report to Cabinet

- Hoe & East End Issues & Options reports and consultation responses
- Local Development Framework Core Strategy
- Relevant Local Development Framework and other evidence base reports (housing, employment, retail, visitor economy, transport, green space, heritage etc)
- Local Development Scheme
- Hoe Conservation Area Appraisal and Management Plan
- Plymouth Waterfront Partnership Business Plan
- Plymouth Infrastructure Needs Assessment
- Local Transport Plan 3
- Local Housing Strategy
- Local Economic Strategy

Representations: In writing by 23 December 2011 to -

1. Assistant Director of Development and Regeneration (Planning Services);
2. Councillor Fry (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Bell, Head of Development Planning

Email: jonathan.bell@plymouth.gov.uk Tel: 01752 304353

**LOCAL DEVELOPMENT FRAMEWORK: PLANNING OBLIGATIONS AND AFFORDABLE HOUSING SUPPLEMENTARY PLANNING DOCUMENT SECOND REVIEW
DATE FIRST INCLUDED IN THE FP: 13 OCTOBER 2011**

Nature of the decision:

To approve the publication for consultation purposes of the Planning Obligations and Affordable Housing Supplementary Planning Document Second Review.

Who will make the decision? Cabinet (on the recommendation of Councillor Fry)

Timing of the decision? Between 17 January 2012 and 27 February 2012

Who will be consulted and how?

Persons to be consulted with:

Public, private and third-sector organisations and groups.

Local community.

Land owners, businesses & developers.

Other stakeholder groups.

Process to be used:

Range of consultation methods, including statutory notices, in accordance with the Statement of Community Involvement and statutory requirements.

Information to be considered by the decision makers:

Consultation responses received in relation to the Preliminary Draft Charging Schedule for the Community Infrastructure Levy.

Evidence base reports.

Documents to be considered when the decision is taken

Report to Cabinet

- Evidence base reports on development viability
- Schedule of consultation responses received in relation to Preliminary Draft Charging Schedule
- Plymouth Core Strategy April 2007
- Local Development Scheme July 2011
- Planning Obligations and Affordable Housing Supplementary Planning Document – First Review August 2010.
- Community Infrastructure Levy Regulations 2010 (as amended) and Communities and Local Government guidance notes

Representations: In writing by 23 December 2011 to -

1. Assistant Director of Development and Regeneration (Planning Services);
2. Councillor Fry (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Bell, Head of Development Planning

Email: jonathan.bell@plymouth.gov.uk Tel: 01752 304353

**COUNCIL TAX BASE 2012/13
DATE FIRST INCLUDED IN THE FP: 13 OCTOBER 2011**

Nature of the decision:

The Cabinet will be requested to give approval to the Council Tax Base, which will be used as the basis for setting the Council Tax level for 2012/13

Who will make the decision? Cabinet (on the recommendation of Councillor Bowyer)

Timing of the decision? 13 December 2011

Who will be consulted and how?

Persons to be consulted with:

The Council Tax base is calculated as part of a statutory process, based on data relating to the council tax property base. Consultation is not applicable.

Process to be used:

Not applicable

Information to be considered by the decision makers:

1. The regulations governing the calculation of the tax base (Local Authorities Calculation of Tax Base) Regulations 1992;
2. The tax base report;
3. The level of estimated collection rate and the option to vary the discounts given on second homes and empty properties.

Documents to be considered when the decision is taken

as above for decision makers

Representations: In writing by 28 November 2011 to -

1. Assistant Director of Finance, Assets and Efficiencies ;
2. Councillor Bowyer (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Martine Collins, Council Tax Manager

Email: martine.collins@plymouth.gov.uk Tel: 01752 305413

**CONTRACT AWARD: SUPPORTED LIVING SERVICES ADULTS WITH A LEARNING DISABILITY AND WHO HAVE COMPLEX NEEDS
DATE FIRST INCLUDED IN THE FP: 13 OCTOBER 2011**

Nature of the decision:

The Cabinet will be requested to give approval to award a number of contracts operating within a framework for the provision of support, enablement and care services for people who have a learning disability and complex needs for a period of 3 years with the option to extend for a further year.

The contracts allow for client choice in accordance with the personalisation agenda.

Who will make the decision? Cabinet (on the recommendation of Councillor Monahan)

Timing of the decision? 17 January 2012

Who will be consulted and how?

Persons to be consulted with:

Strategic Procurement Manager
Senior Specialist Procurement Lawyer
Finance Client Manager

Process to be used:

Sign off of contract award report including evaluation criteria

Information to be considered by the decision makers:

Cabinet report

Documents to be considered when the decision is taken

Cabinet report

Representations: In writing by 23 December 2011 to -

1. Director for Community Services;
2. Councillor Monahan (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Claire Hodgkins, Supporting People Project Manager

Email: claire.hodgkins@plymouth.gov.uk Tel: 01752 307074

**CONTRACT AWARD: SUPPORTED LIVING SERVICES ADULTS WITH A LEARNING DISABILITY AND WHO ARE AT RISK OF PERPETRATING HARMFUL BEHAVIOUR
DATE FIRST INCLUDED IN THE FP: 13 OCTOBER 2011**

Nature of the decision:

The Cabinet will be requested to give approval to award a number of contracts operating within a framework for the provision of support, enablement and care services for people who have a learning disability and are at risk of perpetrating harmful behaviour for a period of 3 years with the option to extend for a further year.

The contracts allow for client choice in accordance with the personalisation agenda.

Who will make the decision? Cabinet (on the recommendation of Councillor Monahan)

Timing of the decision? 17 January 2012

Who will be consulted and how?

Persons to be consulted with:

Strategic Procurement Manager
Senior Specialist Procurement Lawyer
Finance Client Manager

Process to be used:

Sign off of contract award report including evaluation criteria

Information to be considered by the decision makers:

Cabinet report

Documents to be considered when the decision is taken

Cabinet report

Representations: In writing by 23 December 2011 to -

1. Director for Community Services;
2. Councillor Monahan (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Claire Hodgkins, Supporting People Project Manager
Email: claire.hodgkins@plymouth.gov.uk Tel: 01752 307074

POLICY FRAMEWORK ITEM: CORPORATE PLAN 2012-15
DATE FIRST INCLUDED IN THE FP: 13 OCTOBER 2011

Nature of the decision:

To approve the Corporate Plan 2012 – 15

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision).

Who will make the decision? City Council (Cabinet Member: The Leader)

Timing of the decision? 27 February 2012

Who will be consulted and how?

Persons to be consulted with:

1. Lead officers for related strategies and plans
2. Plymouth 2020 on priorities and progress with them
3. Members of the Council's senior management team
4. Public through budget consultation and use of previous survey data
5. Overview and Scrutiny Management Board
6. Cabinet

Process to be used:

Draft proposals will be considered by Cabinet on 13 December 2011, for consultation. Consultation will be with -

1. Corporate and departmental management team meetings;
2. Overview and Scrutiny Management Board meetings on 16 and 18 January 2012 to make recommendations to Cabinet;
3. Cabinet meeting on 7 February 2012.

Information to be considered by the decision makers:

Findings from needs assessment, previous year's Plymouth Report; analysis of performance and changing national context; city priorities
Recommendations from Cabinet.

Documents to be considered when the decision is taken

Medium Term Financial Strategy 2012-15
Asset Management Plan 2012 - 15

Representations: In writing by 23 January 2012 to -

1. Assistant Chief Executive;
2. Councillor Mrs Pengelly (Leader).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Fry, Senior Policy, Performance and Partnerships Adviser

Email: jonathan.fry@plymouth.gov.uk Tel: 01752 304144

**POLICY FRAMEWORK ITEM: LOCAL DEVELOPMENT FRAMEWORK:
SUBMISSION OF DERRIFORD AND SEATON AREA ACTION PLAN
DATE FIRST INCLUDED IN THE FP: 13 OCTOBER 2011**

Nature of the decision:

To seek approval for the submission of the Derriford and Seaton Area Action Plan (AAP) to the Secretary of State, including publication of the revised pre-submission version of the Area Action Plan for the purposes of consultation.

Who will make the decision? City Council (Cabinet Member: Councillor Fry)

Timing of the decision? 30 January 2012

Who will be consulted and how?

Persons to be consulted with:

Public, private and third-sector organisations and groups
Plymouth NHS Hospitals Trust
Local community, land owners and businesses (including representative groups)
Investor and development interests
Other stakeholder groups
Cabinet on 17 January 2012

Process to be used:

Range of consultation methods, including statutory notices, in accordance with the Statement of Community Involvement and statutory requirements.

Information to be considered by the decision makers:

All consultations and evidence base reports relating to the AAP to date

Documents to be considered when the decision is taken

Report to Cabinet

- Derriford and Seaton AAP – documents and consultation responses relating to each stage of the plan-preparation process
- Local Development Framework Core Strategy
- Relevant Local Development Framework and other evidence base reports (housing, employment, retail, visitor economy, transport, green space, heritage etc)
- Local Development Scheme
- Plymouth Infrastructure Needs Assessment
- Local Transport Plan 3
- Local Housing Strategy
- Local Economic Strategy

Representations: In writing by 23 December 2011 to -

1. Assistant Director of Development and Regeneration (Planning Services);
2. Councillor Fry (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Bell, Head of Development Planning
Email: jonathan.bell@plymouth.gov.uk Tel: 01752 304353

BUDGET ITEM: SETTING THE 2012/13 BUDGET AND THE COUNCIL TAX DATE FIRST INCLUDED IN THE FP: 13 OCTOBER 2011

Nature of the decision:

To agree the 2012/13 Budget (including the revenue and capital budget and the treasury management strategy) and the Council tax for 2012/13.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)

Who will make the decision? City Council (Cabinet Member: Councillor Bowyer)

Timing of the decision? 27 February 2012

Who will be consulted and how?

Persons to be consulted with:

Corporate and Departmental Management Teams
Key Partners
Businesses
General public
Overview and Scrutiny Management Board
Cabinet

Process to be used:

Draft proposals will be considered by Cabinet on 13 December 2011, for consultation. Consultation will be by written reports and meetings, including the Overview and Scrutiny Management Board on 16 and 18 January 2012, to make recommendations to Cabinet on 7 February 2012.

Document to be published on the website.

Information to be considered by the decision makers:

Findings from the Plymouth Report - which covered, performance, public consultation, inspection and other data;
Plymouth City Council's Corporate Plan 2012-2015;
Quarterly Joint Performance and Finance Reports presented to Cabinet and Scrutiny throughout 2011/12.

Documents to be considered when the decision is taken

Council budget report and associated papers - March 2011;
Quarterly monitoring reports 2011/12;
Medium Term Financial Strategy;
Plymouth City Council's Corporate Plan 2012-2015;
Cabinet recommendations.

Representations: In writing by 23 January 2012 to -

1. Director for Corporate Support;
2. Councillor Bowyer (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: David Northey, Head of Finance

Email: david.northey@plymouth.gov.uk Tel: 01752 304566

**BUDGET ITEM: MEDIUM TERM FINANCIAL STRATEGY
DATE FIRST INCLUDED IN THE FP: 13 OCTOBER 2011**

Nature of the decision:

The City Council will be requested to adopt the Medium Term Financial Strategy for both revenue and capital and note the future year forecasts on resources available and spending commitments. The City Council will also be requested to adopt the Council's 'summary financial objectives' and targets within this document.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)

Who will make the decision? City Council (Cabinet Member: Councillor Bowyer)

Timing of the decision? 27 February 2012

Who will be consulted and how?

Persons to be consulted with:

Corporate Management Team, Directors, Assistant Directors and key partners.
Cabinet on 13 December and 7 February 2012
Overview and Scrutiny Management Board on 16 and 18 February 2012.

Process to be used:

Draft proposals will be considered by Cabinet on 13 December 2011, for consultation. Consultation will be by presentations to management team meetings. Publish document on website. Present, and challenge through the scrutiny process

Information to be considered by the decision makers:

Sustainable Community Strategy;
Plymouth City Council Corporate Plan;
Quarterly performance and finance reports presented to Cabinet and scrutiny throughout 2011/12;
Cabinet recommendation from the meeting on 7 February 2012.

Documents to be considered when the decision is taken

Council budget report and associated papers – February 2011
Quarterly monitoring reports 2011/12

Representations: In writing by 23 January 2012 to -

1. Director for Corporate Support;
2. Councillor Bowyer (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: David Northey, Head of Finance
Email: david.northey@plymouth.gov.uk Tel: 01752 304566